

**State of Delaware  
Certificate of Change  
of Location  
of Registered Office  
and/or Registered Agent**

The Board of Directors of \_\_\_\_\_  
\_\_\_\_\_, a Corporation of Delaware, on this \_\_\_\_\_  
\_\_\_\_\_ day of \_\_\_\_\_, A.D. 20\_\_\_\_, do hereby resolve and  
order that the location of the Registered Office of this corporation within this  
State be, and the same hereby is **227 Mariners Way**, in the City of **BEAR**,  
County of **New Castle**, Zip code **19701**.

The name of the Registered Agent therein and in charge thereof upon whom  
process against this Corporation may be served, is **P & P Aviation, Inc.**  
whose address is **227 Mariners Way, Bear DE 19701**.

**IN WITNESS WHEREOF**, said Corporation has caused this certificate to be  
signed by an authorized officer, the \_\_\_\_\_ day of \_\_\_\_\_ A.D. 20 \_\_\_\_.

BY: \_\_\_\_\_

TITLE OF OFFICER: \_\_\_\_\_

# Registered Agency Agreement

I, the undersigned, have neither requested nor received legal advice from CorporationsPlus (or parent company P & P Aviation, Inc.), its agents or employees. I, the undersigned, certify that I am an officer in the Delaware Corporation bearing the name: \_\_\_\_\_, and am requesting an official change of Registered Agent in the State of Delaware. I would like my new Registered Agent in Delaware to be CorporationsPlus (or parent company P & P Aviation, Inc.).

I understand that the fee charged today is for the filing of the certificate necessary to change a Registered Agent in the State of Delaware, for Registered Agency, and for mail forwarding. I understand that I will get unlimited US First Class Mail forwarded to me at no extra charge until the end of this calendar year.

I understand that I will receive an invoice for Registered Agency, Mail Forwarding, and the annual Delaware State Franchise Tax in January of every year, due and payable by January 31 of each year.

I understand that corporation filing and LLC formation in Delaware is of a perpetual nature. If ignored, the corporation will NOT go away. Should the need for a corporation no longer exist, the corporation must be dissolved in order for the annual charges to stop accruing both at the State and with the Registered Agent. In order to dissolve a corporation (or LLC) I must fill out dissolution papers and follow the proper dissolution procedure.

\_\_\_\_\_  
SIGNED

\_\_\_\_\_  
PRINTED

\_\_\_\_\_  
DATED

The following address is to be used for mail forwarding:

\_\_\_\_\_  
NAME

Contact email address: \_\_\_\_\_

\_\_\_\_\_  
ADDRESS

Contact telephone #: \_\_\_\_\_

\_\_\_\_\_  
CITY, STATE, ZIP

Contact fax #: \_\_\_\_\_

---

## Optional Credit Card Information

If you would like to use a credit card, please fill out the section below. We accept Visa, MasterCard, Discover, and American Express. I authorize the charge of \$243.00 to be placed on the following credit card:

number: \_\_\_\_\_ exp date: \_\_\_\_\_ cvc/cid number \_\_\_\_\_

credit card billing address: \_\_\_\_\_

signature: \_\_\_\_\_ date: \_\_\_\_\_

NOTE: Your credit card statement may reflect a charge to **P & P Aviation, Inc.** (our parent company).

ANOTHER NOTE: the cvc/cid number is the three number on signature line on the back of a Visa/Mastercard or the 4 numbers above the credit card number on the front of an Amex card.